

## **TALENTS, APTITUDES, & CHARACTERISTICS FOR CAREERS**

### **Course 8200330: Computers and Business Skills**

#### **Benchmark: 08.01**

Assess, analyze, and reassess individual talents, aptitudes, interests, and personal characteristics as they relate to potential future careers in business environments.

*This Benchmark focuses on personal characteristics as they relate to future careers. Benchmark 09.01 (“Personal Skills Related to Career Options”) addresses a similar topic. Benchmark 09.06 focuses on job requirements (education, degrees, specific majors, specific courses, etc.) and career paths, which are often discussed in conjunction with personal characteristics for careers.*

<http://www.bls.gov/oco/>

The U.S. Department of Labor’s Bureau of Labor Statistics (through its online version of the *Occupational Outlook Handbook*) provides a clear sense of the career requirements (training, education, talents, aptitudes, interests, and personal characteristics) for a wide variety of occupations. It also provides information related to earnings, job outlook, nature of the work, working conditions, and related occupations.

<http://ilearn.senecac.on.ca/careers/goals/aptitudes.html>

Seneca College’s Career Resources (Toronto, Canada) discuss how aptitudes and interests influence your career choices and career path.

[http://www.jocrf.org/about\\_aptitudes/index.html](http://www.jocrf.org/about_aptitudes/index.html)

The Johnson O'Connor Research Foundation is a nonprofit scientific research and educational organization with two primary commitments: to study human abilities and to provide people with a knowledge of their aptitudes that will help them derive more satisfaction from their lives. The discussion of aptitudes is worthwhile, but the testing is off-line and does cost money.

<http://www.chap.com/aptitude.htm>

This site focuses on the meaning of “aptitude” (vs. achievement and ability) and defines different types of aptitudes.

<http://www.careeronestop.org/SKILLS/SkillCenterHome.asp#AssessYourSkills>

CareerOneStop is an integrated suite of national web sites that help businesses, job seekers, students, and workforce professionals find employment and career resources. CareerOneStop is sponsored by the U.S. Department of Labor. This site has a huge amount of career information, but perhaps the most important is the breakdown in the Skills Center of the various occupations and the related skills and abilities required by that occupation.

<http://www.wetfeet.com/Content/Careers.aspx>

The “Careers” page on this site offers students the chance to learn about the personal requirements, career tracks, job outlook, and compensation for a number of different careers.

<http://www.megasociety.net/noesis/138/aptitude.html>

This site discusses the “too many aptitudes” problem.